

London School of Social and Management Sciences

<u>Registration/Enrolment Policy</u>

Registration/Enrolment Policy

- A student can only enrol for a course if he/she meets the minimum requirement for that course. Original certificates of all previous qualifications, experience must be presented.
- All overseas students must be able to provide valid passport, permission to study, details of any institutions previously attended, proof of funds and any other documents required as well as giving a brief outline of their plans.
- The Admissions Office will verify all documents before a Certificate of Enrolment/Visa Letter is issued.
- The Institution may request the student to attend an interview prior to joining a course.
- The Institution reserves the right to ask potential student to sit an English language Examination to judge his/her level of written and spoken English prior to enrolment if the student has not submitted any formal certificate to prove his/her English language efficiency.
- All students must read and understand the Terms and Conditions of Enrolment and institution policies.